

# DATA PROTECTION AND PRIVACY POLICY FOR WEBSITES

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## PRIVACY POLICY

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### Data Protection policy of SOCIEDADE PORTUGUESA DO AR LÍQUIDO, ARLÍQUIDO, LDA

#### 1. Who is the controller responsible for the processing of your data?

The controller for the processing of data identified below in this Data Protection policy is SOCIEDADE PORTUGUESA DO AR LÍQUIDO, ARLÍQUIDO, LDA., with registered office at Rua Dr. António Loureiro Borges, n.º 4, 2.º, Miraflores, 1495-131 Algés and taxpayer n.º 500261512.

For any request or complaint related to the processing of your personal data and the exercise of your rights, you can contact the Data protection officer designated by AIR LIQUIDE using the contact form available here:

<https://www.airliquide.com/es/group/contact-us-gdpr> or send an email to the address [dataprotection.pt@airliquide.com](mailto:dataprotection.pt@airliquide.com)

#### 2. For what purpose do we process your data?

At SOCIEDADE PORTUGUESA DO AR LÍQUIDO, ARLÍQUIDO, LDA we process the data provided by data subjects in order to manage different purposes according to the request made by said persons. In this way, we can use these data to manage the sending of the information you request through the contact form on our website; to provide both visitors to our website and our customers with offers of products and services of interest, to carry out administrative, tax and accounting management of our customers and/or suppliers, to manage orders placed through our store on line, to carry out polls, satisfaction surveys, market studies, in order to be able to offer you the most suitable offers, etc.

#### 3. How long do we keep your data?

The personal data that you provide us through the use of the contact forms on our website shall be kept as long as the deletion is not requested by the data subject. The data provided by our customers and suppliers shall be kept while the commercial relationship between the parties is maintained, respecting in all cases the minimum legal terms of conservation depending on the subject matter.

In all cases **SOCIEDADE PORTUGUESA DO AR LÍQUIDO, ARLÍQUIDO, LDA S.A.** shall keep your personal data for a period of time that is reasonably necessary taking into account our need to respond to issues that may arise or to solve problems, make improvements, activate new services, meet the requirements that the applicable legislation demands and respond to any administrative or judicial request. This means that we may keep your personal data for a reasonable period of time even after you stop using our products or have stopped using this website. After this period, your personal data shall be deleted from all the systems of **SOCIEDADE PORTUGUESA DO AR LÍQUIDO, ARLÍQUIDO, LDA S.A.**

#### 4. What is the legal basis for the processing of your data?

According to the type of data processing, we summarise the legal basis of said processing in the following:

PROCESSING	LEGAL BASIS
The management of requests of interest through our networks and electronic media (web pages, networks, blogs, etc.)	The consent of the data subject on sending the contact form
The marketing campaigns about our products or services directed to our clients or those persons who have requested related information from us in the past including customer satisfaction surveys.	Legitimate interest of SOCIEDADE PORTUGUESA DO AR LÍQUIDO, ARLÍQUIDO, LDA S.A. in the promotion and marketing of products or services similar to those obtained or requested by the data subjects in the past. We hereby state that the withdrawal of this consent in no case may condition the execution of the contract of subscription that there may be between the parties.
Administrative, fiscal and accounting management of our customers and suppliers including the management of orders from our online store	Legitimacy for the execution of a commercial contract concluded between the parties
To guarantee an adequate follow-up of your subscription to our services or offers and request for orders	Legitimacy for the execution of a commercial contract concluded between the parties
To provide the customer with online assistance tools and follow-up linked with such technical assistance	The legitimate interest of SOCIEDADE PORTUGUESA DO AR LÍQUIDO, ARLÍQUIDO, LDA S.A. to offer online assistance tools to facilitate the management and monitoring of your contract(s) and to develop and improve our services
To process your enquiries related to the protection of your personal data	The need for SOCIEDADE PORTUGUESA DO AR LÍQUIDO, ARLÍQUIDO, LDA S.A to comply with a legal obligation

SOCIEDADE PORTUGUESA DO AR LÍQUIDO, ARLÍQUIDO, LDA S.A. also processes the personal data you provide us during your negotiations and communications with us, such as by means of the exchange of emails, your conversations by means of tools and platforms provided by SOCIEDADE PORTUGUESA DO AR LÍQUIDO, ARLÍQUIDO, LDA S.A., or in the spaces of virtual work and collaborative tools used by SOCIEDADE PORTUGUESA DO AR LÍQUIDO, ARLÍQUIDO, LDA S.A. This processing is based on the legitimate interest of SOCIEDADE PORTUGUESA DO AR LÍQUIDO, ARLÍQUIDO, LDA S.A. in guaranteeing the relationship with you, dealing with your requests, questions, etc. and to improve the quality of the service provided, and to ensure that these tools are available, to guarantee and control their proper use as well as the security of the computer system and the confidentiality of the information.

#### 5. To which recipients are your data communicated?

The privacy and security of your data is important to us. The policy of SOCIEDADE PORTUGUESA DO AR LÍQUIDO, ARLÍQUIDO, LDA S.A. consists of respecting and protecting the privacy of the users of this website. We shall not

voluntarily disclose to any third party any information through which personal data of our clients or other users of our website can be identified without first receiving the authorisation of said user.

SOCIEDADE PORTUGUESA DO AR LÍQUIDO, ARLÍQUIDO, LDA S.A. shall never share your personal data with any third company that intends to use them in its direct marketing campaigns, except in the case that you have expressly authorised us to do so.

We inform you that we can provide your personal data to bodies of the public administration and competent authorities in those cases that SOCIEDADE PORTUGUESA DO AR LÍQUIDO, ARLÍQUIDO, LDA S.A. receives a legal requirement by said authorities or in the cases that acting in good faith, we consider that such action is reasonably necessary to comply with a judicial process; to answer any claim or legal claim; or to protect the rights of SOCIEDADE PORTUGUESA DO AR LÍQUIDO, ARLÍQUIDO, LDA S.A. or its customers and the public in general.

In order to satisfy your enquiry, or request for information, it may be necessary for your data to be communicated by SOCIEDADE PORTUGUESA DO AR LÍQUIDO, ARLÍQUIDO, LDA S.A. to authorised personnel of SOCIEDADE PORTUGUESA DO AR LÍQUIDO, ARLÍQUIDO, LDA S.A. in the exercise of its functions and to the rest of the companies that make up our group. The companies of our group are located in Spain and abroad, both within and outside the European Union, in countries that can offer a level of protection not comparable to Portuguese. However, in these last cases, our group has adopted all the guarantees required by national and European regulations on data protection in order to guarantee compliance by the recipients of the data regarding the necessary security measures with respect to the processing of said data. Also, due to the international dimension of the group and its organisation, SOCIEDADE PORTUGUESA DO AR LÍQUIDO, ARLÍQUIDO, LDA S.A. transfers its personal data internally among its entities located in countries that are not members of the European Economic Area. These transfers are covered by the “Binding Corporate Rules” approved by the competent authorities for the protection of personal data. You can see them at [Air Liquide Binding Corporate Rules](#)

SOCIEDADE PORTUGUESA DO AR LÍQUIDO, ARLÍQUIDO, LDA S.A. can provide your personal data to third parties (such as our Internet service providers) that help us manage this website or carry out the contracted services (IT support and maintenance companies, logistics companies, agencies and tax and accounting advice, etc). In any case, these third parties must maintain, at all times, the same levels of security as SOCIEDADE PORTUGUESA DO AR LÍQUIDO, ARLÍQUIDO, LDA S.A. with regard to your personal data and, when necessary, shall be bound by legal commitments in order to store your personal data in a private and secure way, and only use them following specific instructions of SOCIEDADE PORTUGUESA DO AR LÍQUIDO, ARLÍQUIDO, LDA S.A. When we transfer your data to countries that are not members of the European Economic Area, we shall treat your personal data in accordance with the provisions of the Standard Contractual Clauses established by the European Commission (decision 2010/87/UE) and that have been signed with our suppliers.

#### **6. What are your rights when you provide us with your data?**

Anyone has the right to obtain confirmation regarding whether or not we at SOCIEDADE PORTUGUESA DO AR LÍQUIDO, ARLÍQUIDO, LDA S.A. are processing personal data concerning them.

In particular, the data subjects have the right to access their personal data, as well as to request the rectification of inaccurate data or, where appropriate, request their deletion when, among other reasons, the data are no longer necessary for the purposes they were collected. Also, in certain circumstances, the data subjects may request the limitation of the processing of their data, in which case we shall only keep them for the carrying out or defence of claims. Likewise, in certain circumstances and for reasons related to their particular situation, the data subjects may object to the processing of their data. SOCIEDADE

PORTUGUESA DO AR LÍQUIDO, ARLÍQUIDO, LDA S.A. shall stop processing the data, except for compelling legitimate reasons, or the carrying out or defence of possible claims.

Likewise, the user is informed that at any time he or she can exercise the aforementioned rights by contacting us using the contact information that appears in Section 1, "Controller" of this Data protection and privacy policy of SOCIEDADE PORTUGUESA DO AR LÍQUIDO, ARLÍQUIDO, LDA S.A.

**7. What kind of data do we have about you and how have we obtained them?**

The personal data that SOCIEDADE PORTUGUESA DO AR LÍQUIDO, ARLÍQUIDO, LDA S.A. has are:

- ✓ Identification data
- ✓ Postal or electronic addresses
- ✓ Telephone numbers
- ✓ Commercial information; economic data; transaction data

In no case do we process specially protected data

All the aforementioned data have been obtained directly from the data subject by means of the sending of the contact forms on our website, interest requests by email, telephone calls, etc.

**8. Other information of interest about our privacy policy**

**8.1 Security measures**

SOCIEDADE PORTUGUESA DO AR LÍQUIDO, ARLÍQUIDO, LDA S.A. adopts the levels of security required by current regulations regarding the protection of personal data, appropriate to the nature of the data that are subject to processing at any time. Notwithstanding the foregoing, technical security in a medium such as the Internet can never be fully guaranteed and there may be fraudulent actions by third parties, although SOCIEDADE PORTUGUESA DO AR LÍQUIDO, ARLÍQUIDO, LDA S.A. employs all the means at its disposal to avoid such actions.

**8.2 Use of cookies**

SOCIEDADE PORTUGUESA DO AR LÍQUIDO, ARLÍQUIDO, LDA S.A. as the owner of this website, declares that it uses automatic procedures to collect information to store the register of users who visit its website.

**a. Purpose of data processing**

Technically necessary cookies are used so that you can use our website. Some features of our website can not be offered without the use of cookies. For them, it is necessary for your Internet browser to be recognised even after a page break. The user data collected by technically necessary cookies shall not be used for the creation of user profiles.

**b. Storage duration**

Your personal data shall be deleted as soon as they are no longer necessary for the purpose of collection. This is especially applicable when cookies are disabled.

**c. Objection and possibility of elimination**

Cookies are stored on your computer and transmitted to our website, therefore you also have full control over the use of cookies. By changing the settings in your Internet browser, you may disable or restrict the transmission of cookies. Cookies already saved may be deleted at any time. This can also be done automatically. If cookies for our website are disabled, it may no longer be possible to use all the functions of the website. The website must be used in its entirety.

### **8.3 Processing of data of minors**

For SOCIEDADE PORTUGUESA DO AR LÍQUIDO, ARLÍQUIDO, LDA S.A. it is very important to protect the privacy of children in online environments and to encourage parents to spend time supervising and controlling the activities of their under-age children in the internet.

According to our data protection policy, we do not collect personal data from children under 14 years of age, except in the case that said data collection is done with the express consent of the parents or legal guardians.

### **8.4 Modifications to our Data protection and privacy policy**

Occasionally, SOCIEDADE PORTUGUESA DO AR LÍQUIDO, ARLÍQUIDO, LDA S.A. may make modifications and corrections in this section of the Data protection and privacy policy. Please, check this section regularly to consult the changes that may have occurred and how they may affect you.

#### **8.5 Why is it necessary to accept this Data protection and privacy policy?**

This section of the Data protection and privacy policy provides you in an easily accessible way with all the necessary information so that you can decide whether to use this web page to send your personal data to SOCIEDADE PORTUGUESA DO AR LÍQUIDO, ARLÍQUIDO, LDA S.A. or not. Therefore, browsing this website and communicating electronically with us, you acknowledge and accept the processing of your personal data both indirectly (cookies, connection and system information) and directly (data by means of forms). In any case, we shall always request your express authorisation to collect and use these personal data. These personal data shall only be used for the purposes for which you have provided them to us. If you have any questions regarding this section of Data protection and privacy policy, please contact SOCIEDADE PORTUGUESA DO AR LÍQUIDO, ARLÍQUIDO, LDA S.A. using the address provided in the first section “Controller” and we will be happy to assist you and answer the additional questions that you would like to ask.

#### **8.6 Applicable legislation**

These conditions are governed at all times by the provisions of Portuguese and European legislation on the protection of personal data and privacy.